

**Town of Amherst
Industrial Development Authority**

A regular meeting of the Town of Amherst Industrial Development Authority was called to order by Chairman Sharon W. Turner on August 2, 2021, at 5:15 PM in the Council Chambers of the Town Hall at 174 S. Main Street. It was noted that a quorum was present as follows:

P	Sharon Turner	A	Jacob Bailey
P	C. Manly Rucker	P	Kim Stein
P	Clifford Hart	P	Richard Wydner
P	Aaron Mahler		

Town Manager Sara E. Carter, in her capacity as Secretary to the Authority, and Clerk of Council Vicki Hunt, were present.

Mr. Wydner made a motion which was seconded by Mr. Hart to approve the minutes of the July 6, 2021, meeting and the July 6, 2021, joint meeting of the Industrial Development Authority and Town Council. There being no discussion, the motion carried 6-0 as follows:

Sharon Turner	Aye	Jacob Bailey	Absent
C. Manly Rucker	Aye	Kim Stein	Aye
Clifford Hart	Aye	Richard Wydner	Aye
Aaron Mahler	Aye		

After a report by Town Manager Carter, discussions were held on steps to begin implementation of Town Council’s adopted strategic plan of certain items contained in the plan.

- After discussion, the Authority agreed to hold a retreat to discuss and develop its own strategic action plan to help achieve Council’s strategic goals.
- After discussion, by consensus Town Manger Carter was directed to hire an intern to work on event planning, grants development for downtown, and a connection to the agricultural work at Sweet Briar College, to be paid a maximum sum of \$5,000.00, at an hourly rate, with possible academic credit granted by Sweet Briar College.
- After discussion, Town Manager Carter was directed to draft and present documents for the development of a \$30,000.00 revolving loan fund for small business development to assist small business during startup, with a \$5,000.00 loan limit.
- Discussion on forming an events group to work with local businesses and residents to create an on-going calendar of community events throughout the town was deferred.
- After discussion, an Outreach for Housing Development Committee was formed by the Industrial Development Authority consisting of Mr. Stein and Mr. Mahler to determine interest for housing development in the town and actions to be taken to improve development opportunities on vacant and underutilized land in the town.
- Discussion on development of a plan for existing business visits by Authority members was deferred.

There being no further business, the meeting adjourned at 6:09 P.M. on motion of Mr. Stein, seconded by Mr. Wydner.

Sharon W. Turner, Chairman

ATTEST: _____
Secretary